

**St. John Evangelist Pastoral Council Meeting Minutes**  
**Tuesday, October 17, 2017, 6:30 pm**

Present: Fr. Joe Dominic, Molly Holzrichter, Lynn Justinger, Patty Langel, Matthew Meyer, Dale Neil, Lori Udovich, Susan Vavra, Steve Webster, Carol Benishek (parish staff) Excused: Jim Beine, Jill Ladwig, Scott Misfeldt

- I. **Opening Prayer, Reflections and Discussion:** Led by Lynn Justinger
- II. **Approval of October 17, 2017 Agenda:** Dale Neil moved to approve. Patty Langel seconded motion. Agenda approved.
- III. **Review and approve revised 8/22/17 PC Minutes:** Matthew Meyer moved to approve. Dale seconded motion. Minutes approved.
- IV. **Review and approve 9/19/17 PC Minutes:** Steve Webster moved to approve. Lori Udovich seconded motion. Minutes approved.
- V. **Finance Council Report:** Matt reported that good questions were asked at the Annual Parish Meeting on 9/24/17. The Finance Council meets on 10/19/17 at St. John's, followed by a meeting with the Blessed Trinity Finance Council.
- VI. **Committee Liaison Reports:**
  - A. **Religious Education Committee:** Steve reported that the committee suggested having a religious education booth set up on a Sunday for parishioners to ask questions about the program. They also have plans to create activity bags for children to encourage Mass attendance. The council supports these ideas. Other suggested activities include a children's choir and Christmas caroling.
  - B. **Catholic Life Center Committee:** Dale reported that there was no meeting in October. There is consideration for using classroom #5 as additional activity/programming space for the CLC.
  - C. **Social Justice Committee:** Lynn Justinger reported that 40 parish members assisted at the Feed My Starving Children Project at St. Paul Lutheran Church, Sheboygan Falls on October 14. Lori mentioned that she was told of a Somalian family who is currently living in Sheboygan and financial assistance is needed. Lynn will share with the Social Justice Committee.
  - D. **Stewardship Committee:** Susan Vavra reported that the committee has six members who will be meeting on 10/30/17. She would like to get additional volunteers for the pre-Mass greeting on weekends.
- VII. **Secretary Report:** Dale continues to forward comments and suggestions to the appropriate committee chairpersons and write notes of welcome to those signing the Guest Registry.
- VIII. **Old Business:**
  - A. **Pending Issues Status**
    - Office Relocation for Staff: tabled
    - Religious Education Fee Structure: tabled
  - B. **Parish Survey Results-action items for committees:** Items continue to be organized and committee chairpersons will be contacted.
- IX. **New Business:**
  - A. **Evaluation of Youth Ministry Program:**
    - A proposal was made to dissolve the positions of Director of Religious Education and Director of Youth/Young Adult Ministry at St. John Evangelist Parish, and have a part-time Coordinator of Religious Education (grades K-6) and part-time Coordinator of Religious Education/Youth Ministry (grades 7-12) at St. John Evangelist Parish. Fr. Joe accepted the proposal. Matt Meyer moved to approve the proposal. Lori Udovich seconded motion. Motion approved.
    - The recommendation to dissolve the Religious Education and Youth Ministry administrative assistant positions at St. John Evangelist Parish was discussed. Dale Neil moved to approve the recommendation. Lynn Justinger seconded motion. Motion approved.
    - The recommendation to have a St. John Evangelist Religious Education/Youth Ministry Committee was discussed. Molly moved to approve the recommendation. Patty seconded motion. Motion approved.
  - B. **Update on filling part-time Director of Religious Education position:** Work will continue to fill the part-time Coordinator of Religious Education position.

- C. Proposal for Expanded Use of Classroom #5: Recommendation discussed to return this space to general parish use. Patty moved to approve. Matt seconded motion. Motion approved.
- D. Archdiocese Parish Data Sheet Analysis: Patty distributed statistical information in preparation for the Finance Council meeting on 10/19/17. Members of the Pastoral Council are invited to attend.
- E. St. John Evangelist Finance Council Meeting, October 19, 2017 at 4:30 pm: The Pastoral Council was reminded of the invitation to attend.
- F. Deanery Meeting, October 21, 2017 at St. John the Baptist, Plymouth: Susan Vavra and Judy Grey will represent the parish.
- X. **Pastor's Comments**: Fr. Joe acknowledged the financial concerns of the parish. He requested that the PC meetings be kept to 90 minutes as a courtesy to members.
- XI. **Joint Pastoral Council Meeting-November 16, 2017 at BT**: Council members reminded of date.
- XII. **Opening Prayer Assignment for January 16, 2018**: Jill Ladwig
- XIII. **Closing Prayer**: Led by Fr. Joe.

Respectfully submitted:

Carol Benishek