

Blessed Trinity Parish
Pastoral Council Meeting Minutes
Thursday, April 26, 2018 6:30-8:20 PM

Present: Fr. Joe Dominic, Deb Hasler, John O'Dell, Jim O'Neill, Amy O'Rourke, Kris Raeder, Terry Rotter, and John Russell, and Sandy Jordan (Staff Liaison/Minutes)

Excused: Sabryn Bley, Kitty Klich, Ruth Pedroni, Suzy Schmidtke, and Jed Wallerer

Special Attendee: Zach Holzer (Director of Liturgy & Music)

Opening Prayer: Jim O'Neill for Ruth Pedroni

Committee Presentation: Zach Holzer (Director of Liturgy & Music)

Last night, the Liturgy, Worship & Environment Committee met to evaluate Lent, Holy Week, and Easter. Everything went very well with Fr. Joe.

Lent Masses: silence entrance with music being quiet and reflective. Palm Sunday Masses: people were happy they didn't have to go to the basement. It was cold outside, so the procession was held inside the church. Good Friday Service at Blessed Trinity and Holy Saturday Mass at St. John Evangelist—a good crowd at both parishes. Zach suggests for next year to keep the Good Friday Service and Holy Saturday Mass at the same churches. Easter Sunday: 7 AM Mass at Blessed Trinity (175 people), 8:30 AM Mass at St. John Evangelist (400 people), and 10:30 AM Mass at Blessed Trinity (465 people). Zach suggests keeping the Mass times the same for next year.

Heidi Huberty trained five new altar servers. Nancy Mathieu says the Samuel Ministry Lectors continue to grow and could use more students.

Upcoming Events: 1st Communion Mass is Sunday, April 29. Surprise for Fr. Dick Fleischman's 50th Ordination at the Saturday, May 19 Mass. Polka Mass & Spring Festival on Sunday, May 20. Trinity Sunday will be celebrated at the May 26 & 27 Masses. 8th Grade Graduates celebration will be at the Saturday, June 2 Mass. High School & College Graduates celebration will be at the Sunday, June 3 Mass.

The organ has fluttered and stopped at times. It is dying a slow death. It was purchased in 1970. To purchase a new electronic organ with speakers would be around \$80,000. There are 3 organ companies. We will need to consider a new organ in one to two years. It is important to have an organ for our Catholic liturgy. Zach will do research on a new organ.

At the time we get a new organ, we should also consider updating our sound system.

Jim Klich has been doing a great job on the Environment.

Fr. Joe thanked Zach and his choirs for their outstanding work—continue the joy in worship.

Approval of Agenda (Jim O'Neill):

John O'Dell motioned to approve the agenda. Deb Hasler seconded the motion. Agenda approved.

Approval of March 22, 2018 Pastoral Council Meeting Minutes (Jim O'Neill):

John O'Dell motioned to approve the meeting minutes. Terry Rotter seconded the motion. Meeting Minutes approved.

Commission/Committee Reports—Highlights:

- **Evangelization & Formation:**
 - **Evangelization:** No Report
 - **Religious Education/Youth Ministry (Ruth Pedroni):** No Report
 - **Catholic Life Center (Terry Rotter):** No meeting. The next meeting is Tuesday, May 2.

- **Human Concerns** (Jim O’Neill):
 - Lenten Almsgiving: \$14,800 raised between the two parishes for the Rose Home in Green Bay. Last weekend, a large check was presented to their representative.
 - The group was complimented on keeping the Lenten Almsgiving projects closer to home. We hope next year you will have a project close to our area.
 - Think Globally, Act Locally
 - 2019 Lenten Almsgiving: Samaritan’s Hand/Sober House
- **Liturgy** (Kitty Klich): No Report
- **Stewardship/Community Building** (Deb Hasler):
 - New Members:
 - We will be assembling our Welcome Bags at the May meeting.
 - Deb went thru the Mentor Guide with the Pastoral Council members. Additions/changes were mentioned. Deb will inform the Stewardship Commission of this information.
 - Pastoral Council members that want to be Mentors signed Volunteer Photographer Guideline Forms and gave them to Sandy.
 - Sandy will make the initial contact with the new member. Sandy will send a “Welcome” letter from Fr. Joe with the Mentor’s name and contact information to the new member.
 - Sandy will then contact the Mentor and give this person the new member’s contact info. The Mentor will contact the new member(s) and set up a time to meet. Sandy will provide the Mentor with a welcome bag and parish packet. The Mentor will be in contact with the new member(s) for 6 months and invite them to Mass, events, etc.
 - Stewardship Commission Social Sunday: We had very wintry weather. All people who attended church stayed for the social.
 - Donna Stieghorst has volunteered to represent the Stewardship Commission at the Amazing Parish Conference in October.
 - Marty Jens sent a complimentary email to all Stewardship Commission members.
- **All Committees** (Fr. Joe): Every committee is doing very good. Fr. Joe sees a need to help people (who use a walker or are wheelchair bound) as they enter/exit the church. The ushers could help them. It was suggested that the Pastoral Council members could also help these people.
- **Finance Council** (Amy O’Rourke):
 - Revenues are declining. We are still in the black. This may be related to the tax code change. Late last year, we received large cash gifts.
 - Staff were informed to keep their expenses within budget.
 - The 2018-19 Budget was included in this month’s Pastoral Council packet. Please review and we will talk about it next month.
 - Tile work was done on the church building’s south side.
 - Pancake Breakfast: \$700 profit. They received a lot of donations and are planning another breakfast in the fall. Some donations that were not used were given to the Food Pantry.
 - Site/Building Committee is expanding to include more people. The next meeting will be held on Thursday evening, May 10 at Jim Schnettler’s home. Additional committee members: Amy O’Rourke and Kris Raeder (Trustees), John Russell, John O’Dell & Jim O’Neill (Pastoral Council members), Lynn Walvoort (Staff, Sandy Jordan will attend in Lynn’s absence), Zach Holzer (Staff-Liturgy Committee), Suzy Schmidtke (Human Concerns Committee), Mike Nett (Buildings & Grounds Committee), and Terry Rotter (Catholic Life Center Committee). Deb Hasler will email the Stewardship Commission members to find a person from this commission. We will also need a person from the Religious Education/Youth Ministry Committee.
- **Archdiocese Planning/Deanery** (Jim O’Neill):
 - Last Saturday, the Deanery meeting was held in Plymouth.
 - Each parish representative was to give one thing the parish accomplished. Jim O’Neill informed the group that Blessed Trinity discerned two youth representatives to the Pastoral Council.

- A discussion on the Amazing Parish Conference. More information will be given out later in the meeting.
- November 25, 2018 thru November 2019: 175th Anniversary of the Archdiocese of Milwaukee. A lot of events are planned. More information will be given out later.
- In late spring/early summer, Catholic Mutual Insurance will be working with the Archdiocese of Milwaukee to respond with active shooters. Training to follow.

OLD Business

- **Pastoral Council Adult Nominations/Discernment Update** (Deb Hasler):
 - Nominations were accepted by Tim Eigenberger, Steve Faust, Paula Inda, Jerry Knier, and Jim O’Neill.
 - Four nominees attended the Nominee Gathering on April 12. Deb thought it was good and worthwhile.
 - Wednesday evening, May 9 at 6:30 PM in the Parish Office-Meeting Room, Gail Kraig will do the Discernment. Deb is contacting the nominees to remind them of Discernment. We have four positions to fill.
 - Deb will write a Pastoral Council Discernment article for the May 6 bulletin saying thank you to the parishioners for their nominations. Informing the parishioners: number of people nominated, who accepted the nominations, and discernment. She will ask the parishioners to pray for the five people as they reflect on their roles in parish leadership.
- **Trustee Nomination/Election Update** (Deb Hasler):
 - Trustee Witnesses for the weekend of May 5/6: Amy O’Rourke at the Saturday 4 PM Mass and Dianne Gatzke at the Sunday 10:30 AM Mass.
 - Finance Council’s Social Sunday is May 6.
 - Nominations are due by June 1.
 - Nomination forms are in the pews, at the Parish Office and on the website.
 - Fr. Joe will not be here the weekend of June 9/10 to announce the candidates. Amy and/or Kris will make the announcements at both Masses.
 - Every weekend in May, there will be a bulletin article and verbal announcement on the nominations. After tonight’s meeting, Deb, Amy, and Sandy will meet to update the schedule, bulletin article, and verbal announcement.
 - The Trustee Election is scheduled for the weekend of June 16/17.
 - Amy nominated Joe Stauber. Members that were in favor of Joe signed the nomination form.
- **Parish Spring Festival** (Jim O’Neill):
 - Sign-up sheets are located at all church entrances and will be out for 3 weeks.
 - We need help in the Beverages stand.
 - If you have extra coolers, please email Jim O’Neill.
 - Jim ordered wrist bands for beer ticket sales. All people over 21, must wear a wrist band if they want to be served beer.
 - The festival falls on Pentecost weekend. The parishioners will be asked to wear “red” to the Masses and festival. There will be a note in the bulletin and verbal announcements.
 - Cornhole Tournament: 2 teams have registered. We need 10 teams. Cornhole Tournament Flyers will be given to Blattner’s to stuff in grocery bags.
 - Golf Challenge: Amy & Karl talked to Dave Bachmann of the Bull at Pinehurst Farms. Dave will sponsor a golf challenge. A driving range will be set up to chip and put. Free with prizes given out.

- **Trinity Sunday** (Amy O'Rourke):
 - Encourage parishioners to wear “white”. There will be a note in the bulletin and verbal announcements.
 - After both Masses, a Blest Art representative will be in the Gathering Area to sell Holy land items.
- **Amazing Parish Conference** (Jim O'Neill):
 - The conference will be held on Wednesday-Friday, October 17-19 at the Wisconsin Convention Center in Milwaukee. Recommended attendees: Pastor and Leadership Team (4 more people).
 - Jim O'Neill sent an email to Pastoral Council members and Trustees with weblinks to the pre-conference and conference videos provided by the Archdiocese.
 - Those attending the conference may attend the Pre-Conference Session on May 17 at St. John the Baptist in Plymouth. The pre-conference session is not mandatory.
 - Attendees: Fr. Joe, Donna Stieghorst (Stewardship Commission), Terry Rotter, John O'Dell, and Lynn Walvoort (staff). Attendees need to sign up on the Archdiocese's website for the preconference and conference.
 - The Archdiocese has received grant money to cover the conference fees. Churches need to apply for grant money to subsidize the lodging.

NEW Business

- **Future Spring Festivals and Fall Events as Fundraising Activities** (Jim O'Neill):
 - Festivals and events are community building.
 - The Spring Festival and Fall Events will be rechanneled thru the Fundraising Committee.
 - Kudos for Jim O'Neill for starting these events.
 - Everyone is willing to work.
 - Council approved that the Fundraising Committee will handle these events.
- **Location of Future Pastoral Council Meetings** (Jim O'Neill):
 - The Parish Office-Meeting Room is too small to hold all meeting attendees. Jim suggested that we move our meetings to the Catholic Life Center-Assembly Room.
 - The Council approved the move. We will start using the Catholic Life Center-Assembly Room with our May meeting.
- **Pastoral Council Membership Rotation** (Jim O'Neill):
 - 2018: 3 members terms are up, 2019: 2 members terms are up, and 2020: 4 members terms are up.
 - In 2016, we could not find enough people to accept Pastoral Council nominations.
 - In 2017, we discerned four Pastoral Council members.
 - Jim suggested that Peggy Heili's term (who resigned) be changed from a 2-year fill-in term to a 1-year fill-in term so we could get back to our regular rotation of three members every year.
 - The Council agreed with Jim's suggestion.
 - Sandy will inform Gail Kraig about the Council terms. She will also inform Gail that we are looking for a Trustee candidate.
 - Some members asked if one of these nominees could fill the position of a Finance Council member. The Finance Council member is appointed by the Pastor. This person has no term.
- **Deacon Sy Regan – Boy Scout Program** (Fr. Joe):
 - Deacon Sy Regan would like to bring the Boy Scout Program back to Blessed Trinity. Deacon Sy was a Boy Scouts Chaplain.
 - St. Paul Lutheran Church (Sheboygan Falls) has a Boy Scout Program. Sandy will contact St. Paul's to get a contact name and phone #, and meeting date, time & location. Sandy will place this information in an upcoming Sunday bulletin.
 - It was decided not to bring the Boy Scout Program back to Blessed Trinity.

- **Administrator's Report** (Fr. Joe):
 - Thank you for all your accomplishments. He can see you are very involved in the parish activities. Your accomplishments are for the betterment of our parish community.
 - Lent, Holy Week and Easter: went well with a lot of volunteers. He commends and appreciates all of you.
 - Suggestion: The third podium near the choir now has an active microphone. The cantor should sing there if their comfort level is OK with it.
 - First Holy Communion is Sunday. He is incorporating some small changes. The Knights of Columbus will present rosaries. Chris Briggs will give roses to the children to place in front of the Blessed Mother.
 - Fr. Joe will be attending the Priest Assembly at The Osthoff on May 7-9. There will be no Tuesday Mass at Blessed Trinity.
 - Fr. Joe will be on vacation May 22 thru June 22. Fr. Dick Fleischman will be the Celebrant at Blessed Trinity. Fr. Dick Cerpich will be the Celebrant at St. John's. Fr.'s Fleischman/Cerpich may eliminate a daily Mass during that time. If they do so, they will inform the proper parish office.
 - The Joint Pastoral Council meeting is set for Tuesday evening, June 19. Fr. Joe will not be here. Jim is working with Molly at St. John's to reschedule the meeting to Tuesday evening, June 26, so Fr. Joe can attend.

Closing Prayer "Our Father": Jim O'Neill

Adjournment: Meeting adjourned at 8:20 PM.

Important Dates:

- Pastoral Council Adult Nominee Discernment – Wednesday, May 9, 2018
- Amazing Parish Pre-Conference Session, Plymouth, WI – Thursday, May 17, 2018
- Next Pastoral Council Meeting – Thursday, May 24, 2018
 - Opening Prayer & Gospel Reading – Amy O'Rourke
- Joint Pastoral Council meeting with St. John Evangelist at SJE – Tuesday, June 19, 2018
- Social Sunday/Bulletin Article:
 - May 6, 2018 – Finance Council – Amy O'Rourke, Kris Raeder, Suzy Schmidtke
 - April 16, 2018 – Bulletin article due to Sandy Jordan (sandy@btsje.org)
- Meet and Greet Schedule: Refer to monthly Lay Ministry Schedule (www.btsje.org > Blessed Trinity > Lay Ministry)